

REGISTRATION FORM PERMA ANNUAL MEMBER CONFERENCE 2018

Register by February 28 to enter to win a 2-night stay at the Sagamore!

Instructions: Complete all sections, or register online at www.perma.org/register

- Fill out a separate form for each requested hotel room, NOT every attendee.
- Attendance at the conference, hotel stay on the night of May 24, and five meals are all FREE for the first registrant from each municipality.** Additional registrants in the same room only have to pay \$175 for their meals.
- See the reverse side for additional room rates. Do not contact the Sagamore directly to reserve your room.
- Registration form must be received by April 23, 2018. After this date, rooms are subject to availability.
- Registration confirmation, including total cost for your stay, will be forwarded to you by PERMA. If you do not receive a confirmation email by May 4, 2018, please contact memberservices@neami.com.
- Please provide 48 hours notice if you will not be able to attend. Late cancellations will be subject to a penalty.

Payment:

Do not send payment at time of registration. All charges are payable to the Sagamore at the time of departure. You will be required to present a credit card at check-in for incidentals, sales tax and charges for additional guests or rooms.

Registration type: Overnight Day guest (fill out name, municipality, contact info and session choices only)

Primary registrant name: _____ Municipality: _____

Primary registrant email: _____

Preferred accommodation: One bed Two beds Other: _____

Circle one or more preferred room choices - selection not guaranteed

Lodge room	Lodge suite	Hotel room
Lower OR Walk-in	Lower OR Walk-in	Traditional OR Lake view

Dietary / accessibility needs: _____

Registrant #2 name: _____	Municipality (if applicable): _____	Under 12 <input type="checkbox"/>	RATE \$175
---------------------------	-------------------------------------	-----------------------------------	------------

Registrant #3 name: _____	Municipality (if applicable): _____	Under 12 <input type="checkbox"/>	RATE \$175
---------------------------	-------------------------------------	-----------------------------------	------------

Add'l nights May 23 May 25 Cost for additional nights (refer to reverse side) _____

** If you are not the first registrant from your municipality, you will have the additional cost for the night of May 24, based on your room choice. Your confirmation email will include the total cost of your stay.

TOTAL _____

✓	Session Agenda - Thursday, May 24	# Attending	✓	Session Agenda - continued	# Attending
	9:30 - 10:20 am Session I (choose one)			2:40 - 3:30 pm Session III (choose one)	
<input type="checkbox"/>	Strategies for Community Engagement	_____	<input type="checkbox"/>	Compensability Life Cycle of a Claim, Part II	_____
<input type="checkbox"/>	New York State Paid Family Leave	_____	<input type="checkbox"/>	Community Surveys	_____
	10:30 - 11:20 am Session II (choose one)			3:45 - 4:30 pm Session IV (choose one)	
<input type="checkbox"/>	Compensability Life Cycle of a Claim, Part I	_____	<input type="checkbox"/>	The 2019 VFF Cancer Benefit Law	_____
<input type="checkbox"/>	Managing Diversity in the Workplace	_____	<input type="checkbox"/>	Conflict Negotiation in the Workplace	_____
	1:15 - 2:30pm Keynote Speaker			Friday, May 25 9:00 - 11:00 am Keynote	
<input type="checkbox"/>	Manny Diaz	_____	<input type="checkbox"/>	Michael Melnick	_____
				The Energized Approach	_____

Send your completed registration form, along with tax exempt form (if applicable) to: memberservices@neami.com / Fax - 877-737-6232 / Mail - PERMA, PO Box 12250, Albany, NY 12212-2250

PERMA reserves the right to use any photograph/video taken at any event sponsored by PERMA, without the expressed written permission of those included within the photograph/video. PERMA may use the photograph/video in publications or other media material produced, used or contracted by PERMA including but not limited to: newsletters, websites, etc.

ROOM CHOICES:

Lodge room, lower level	\$199
Lodge room, walk-in	\$219
Lodge suite, lower level	\$279
Lodge suite, walk-in	\$299
Hotel room, traditional	\$279
Hotel room, lake view	\$299

Room rates are single occupancy and include a \$20 resort fee.

Each additional guest per room is \$175.



- **PERMA will make your room reservation.** Do not contact the Sagamore to reserve.
- **Attendance at the conference, hotel stay on the night of May 24, and five meals are all FREE for the first registrant from each municipality.** Additional registrants in the same room only have to pay \$175 for their meals.
- If you are not the first registrant from your municipality, you will have the additional cost for the night of May 24, based on your room choice.
- See the reverse side to register.
- **Note your room choice on the registration form in the Preferred Accommodation section.**
- Your confirmation email will include the total cost of your stay.
- **If you have any questions, please contact memberservices@neami.com.**
- You will be required to present a credit card at check-in. Incidentals, sales tax and charges for additional guests or rooms will be charged to that credit card at check-out.

Reservation deadline is April 23, 2018.

Prices do NOT include sales tax.
If you are tax-exempt, please forward your tax-exempt form to PERMA with your reservation.