

# REGISTRATION FORM • 2016 PERMA FALL EDUCATIONAL CONFERENCE

## NOVEMBER 3 & 4 • SHERATON SYRACUSE UNIVERSITY HOTEL & CONFERENCE CENTER

Save time and register online:  
[www.perma.org](http://www.perma.org)

### PLEASE COMPLETE ALL SECTIONS

- List all attendees on form and indicate interest in flagging certification or clerk CEU.
- Registration form must be received by **October 20, 2016**
- Registration confirmation will be forwarded to you by PERMA. **If you do not receive a confirmation email by October 25, 2016, please contact kmorris@neami.com.**
- **Hotel reservations:** Please contact the Sheraton Syracuse at 315-475-3000 or 800-395-2105 and make your reservations under the PERMA room block by **October 2**. After this date, rooms are subject to availability. You must reserve under the PERMA block to obtain the group rate of \$100 per night.
- **Payment: Attendance to the conference is FREE.** All room charges are payable to the Sheraton Syracuse. If you are tax-exempt, be prepared to provide documentation. Contact the Sheraton Syracuse at 315-475-3000 to make reservations.
- Please provide 48 hours notice to PERMA if you will not be able to attend. **Late cancellations are subject to a \$30 penalty.**

### ATTENDEES

INTERESTED IN:    Flagging Certification    IIMC CEU

<u>Name</u>	<u>Municipality (if applicable)</u>	<u>Email</u>		
1.				
2.				
3.				
4.				

### PLAN YOUR SCHEDULE

<input checked="" type="checkbox"/> <u>Workshops</u> (select one option per session)	<u># Attending</u>
<b>Thursday, November 3</b>	
<b>Session I - 10:00 am - 12:00 pm</b>	
<input type="checkbox"/> <i>Clerks' track:</i> Social Media for Clerks	_____
<input type="checkbox"/> <i>DPW track:</i> Flagging Training, Part I	_____
<b>Keynote - 1:00 - 2:15 pm</b>	
<input type="checkbox"/> <i>Michael Melnik:</i> The Energized Approach	_____
<b>Session II - 2:45 - 4:45 pm</b>	
<input type="checkbox"/> <i>Clerks' track:</i> Written Communication for Clerks	_____
<input type="checkbox"/> <i>DPW track:</i> Flagging Training, Part II	_____
<b>Friday, November 4</b>	
<b>Session III - 9:00 - 11:00 am</b>	
<input type="checkbox"/> Crisis De-Escalation Training for Clerks & DPW	_____

### PLAN YOUR MEALS - All meals listed below are included with attendance

<input checked="" type="checkbox"/> <u>Meal</u>	<u># Attending</u>
<input type="checkbox"/> Wednesday Early Arrival/ Commuter Cocktail Reception	_____
<input type="checkbox"/> Thursday Breakfast	_____
<input type="checkbox"/> Thursday Lunch	_____
<input type="checkbox"/> Friday Breakfast	_____

Send this form to **Kristen Morris:**  
[kmorris@neami.com](mailto:kmorris@neami.com) / Fax - 877-737-6232  
 Mail - PERMA, PO Box 12250, Albany, NY 12212

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